

November 9, 2009

LAPEER TOWNSHIP REGULAR BOARD MEETING

Lapeer Township Offices and Community Building
1500 Morris Road, Lapeer Township, Lapeer County, Michigan

BOARD PRESENT: Clerk Dawn Walker, Supervisor Scott Jarvis, Treasurer Lori Ann Taylor, Trustee William Blaine and Trustee John Rutzen.

OTHERS PRESENT: William Marshall, resident and Chief of Police
Ken Shango, Slaterville Market, 2602 Imlay City Road
John Best, Best Construction, 1186 Tindall Road
Emily Caswell, LA View/County Press

Supervisor Jarvis called the meeting to order at 8:30 a.m.
Everyone stood for the Pledge of Allegiance.

CONSENT
AGENDA:

General correspondence for review:
Police Statistics for October 2009
Fire Report - October 2009
GLTA ridership statistics
Letter from Eric Muerhoff regarding recent fire run
DTE Electricity credit
Letter from Executive Director of EMS

PUBLIC TIME: John Best addressed the board regarding mowing at the Township hall. He offered to mow the staked off area of the septic field at a cost of fifty dollars and to close mow the staked out walking trails at a cost of one hundred and fifty dollars. Trustee Rutzen has recently staked out three walking paths to be developed at the Township hall grounds along with a pavilion area.

M-107-09: **MOVED** by Rutzen, support by Walker to have John Best of Best Construction complete a one time mowing of the trail and septic field area at a cost of two hundred dollars (\$200.00). A vote was taken. Yes': All (5). **MOTION CARRIED.**

AGENDA:

M-108-09: **MOVED** by Jarvis, support by Blaine to approve the October 13th board minutes as written. A vote was taken. Yes': All (5). **MOTION CARRIED.**

TREASURERS
REPORT:
M-109-09:

| FUND | CLOSING BALANCE SEPTEMBER |
|------------------------------|------------------------------|
| UNRESTRICTED FUNDS | |
| LCB&T -General Fund Checking | \$478.20 |
| LCB&T -General Fund Saving | \$28,996.78 |
| CHASE (Investment) | \$155,489.91 |
| MBIA Class Investment Pool | \$163,123.82 |
| MBIA - State Share | \$219,676.10 |

| | |
|--|-----------------------|
| <i>CERTIFICATES OF DEPOSIT</i> | |
| LCBT #1 2% Matures 4-2010 | \$101,005.25 |
| LCBT #2 2% Matures 6-2010 | \$150,756.16 |
| Comerica - Revolving Improvement | \$241,700.90 |
| Comerica - Capital Improvement | \$178,311.91 |
| Comerica - General Fund J-Account | \$58,013.33 |
| <i>General Township Working Totals:</i> | \$1,297,552.36 |
| <i>RESTRICTED FUNDS</i> | |
| LCB&T - Disaster Contingency | \$300.18 |
| LCB&T - Liquor Law Enforcement | \$942.99 |
| LCB&T - Cemetery Trust | \$34,395.47 |
| Trust & Agency | \$147.86 |
| Lapeer Township Police Community Service | \$1005.31 |
| Chase Bank - Tax Collection | \$7,532.77 |

MOVED by Blaine, support by Rutzen to accept the Treasurers report for October. A vote was taken. Yes': All (5). ***MOTION CARRIED.***

CLERKS
REPORTS:

Clerk Walker presented the following:

- Vouchers presented from October 16th thru November 15th, including payroll from November 2nd for a total voucher payments in the amount of \$101,721.71.
- General Fund Balance sheet.
- Profit & Loss Budget report.

Discussion followed.

M-110-09:

MOVED by Jarvis, support by Rutzen to approve payment of the vouchers. A roll call vote was taken: Jarvis; yes, Rutzen; yes, Taylor; yes, Blaine; yes, Walker; yes. ***MOTION CARRIED.***

John Best departed at 8:45 a.m.

FIRE RUN :

Ken Shango addressed the board regarding a recent fire run at Slaterville Market. Discussion followed.

Ken Shango departed at 8:55 a.m.

WEIGH MASTER:

Discussion with Lapeer Township police Chief regarding weigh master through the Lapeer County Road Commission. Officer Orrie Smith was not able to make the meeting. Tabled.

2010 BOARD
SCHEDULE

M-111-09:

MOVED by Jarvis, support by Blaine to accept the 2010 board meeting schedule as presented. A vote was taken. Yes': All (5). ***MOTION CARRIED.***

SNOWPLOWING

CONTRACT

M-112-09:

By request of the Township board the Clerk published a "request for bid" to plow and salt at the Township hall grounds and cemetery. Discussion followed regarding bids with concerns over timeliness of plowing for hall rentals and elections and the distance to travel to provide service.

MOVED by Rutzen, support by Blaine to accept the bid from B & B Lawn and Landscape as presented. A roll call vote was taken: Rutzen; yes, Blaine; yes, Taylor; no, Walker; no, Jarvis; no. ***MOTION FAILED.***

Further discussion by the board.

MOVED by Walker, support by Jarvis to accept the bid from Bill Jostock Snowplowing for a two year period as presented. A roll call vote was taken: Walker; yes, Jarvis; yes, Rutzen; no, Blaine; no, Taylor; yes. **MOTION CARRIED.**

GREENWOOD
ENTERPRISES
FIRE RUNS:

Discussion amongst board members regarding the status of the Dougherty fire runs.

COMPETITIVE BID
POLICY
P-003-09:

The board reviewed the proposed competitive bid policy. Discussion followed.

MOTION by Jarvis, support by Rutzen to approve the competitive bid policy as presented. A roll call vote was taken: Jarvis; yes, Rutzen; yes, Walker; yes, Blaine; yes, Taylor; yes. **MOTION CARRIED.**

2008-2009
AUDIT REPORT
M-113-09:

MOVED by Rutzen, support by Walker to accept the 2008-2009 audit as presented by the auditing firm of Brown and Kent. A roll call vote was taken: Rutzen; yes, Walker; yes, Taylor; yes, Blaine; yes, Jarvis; yes. **MOTION CARRIED.**

RECYCLING
M-114-09:

Discussion among the board members regarding the 2010 contribution to the recycling program. Even though Lapeer Township is one of the largest participants in the program discussion followed that at what point in time should Deerfield Disposal be fiscally independent.

MOVED by Walker, support by Taylor to participate in the 2010 program, paying for it in quarterly installments not to exceed \$1,650.00 for the year participation. A vote was taken. Yes': All (5). **MOTION CARRIED.**

FIRE CODE
OFFICIAL
M-115-09:

MOVED by Jarvis, support by Blaine to appoint the City of Lapeer Fire Chief, Terry Kluge and Fire Marshal, Ron Best as the Lapeer Township fire code officials. A vote was taken. Yes': All (5). **MOTION CARRIED.**

MTA CONFERENCE
M-116-09:

MOVED by Walker, support by Jarvis to allow any board members to attend the MTA conference in Grand Rapids. A vote was taken. Yes': All (5). **MOTION CARRIED.**

RECORD RETENTION
R-015-09:

The previously adopted Records Management and Preservation of Documents resolution was amended and presented by Clerk Walker with the addition of General Schedule #29, the Treasurers Retention and Disposal Schedule.

MOVED by Rutzen, support by Blaine to adopt the resolution on Records Management and Preservation of Documents. A roll call vote was taken: Rutzen; yes, Blaine; yes, Jarvis; yes, Taylor; yes, Walker; yes. **MOTION CARRIED.**

BOR
R-016-09:

ALTERNATE START DATES FOR JULY OR DECEMBER BOARD OF REVIEW

WHEREAS, provision is made for the July Board of Review to meet on an alternate date during the week of the 3rd Monday in July and / or for the December Board of Review to meet on an alternate date during the week of the 2nd Monday in December;

WHEREAS, Public Act 122 of 2008 which amends MCL 211.53b was signed into law to provide for these alternate start dates for the July and December Board of Review;

NOW, THEREFORE, BE IT RESOLVED that the Lapeer Township Board of Trustees approves the action by the Lapeer Township Board of Review to adopt alternate start dates as provided by Public Act 122 of 2008;

The foregoing resolution offered by Board Member Walker.
Second offered by Board Member Taylor.
Upon roll call vote the following voted

Aye: Walker, Taylor, Rutzen, Blaine, Jarvis.
Nay: none.
The Supervisor declared the resolution adopted.

MINING ORDINANCE

M-117-09: Discussion regarding the amount of time that the soil removal ordinance has been with planning commission and the expense it has been to the Township budget. Verbal discussion with the Township attorney on the insurance portion of the ordinance was reviewed. Discussion followed.

MOTION by Jarvis, support by Blaine to authorize review of the soil removal ordinance by the Township attorney prior to the ordinance appearing on the board agenda. A vote was taken. Yes': All (5). **MOTION CARRIED.**

PARK & RECREATION

PLAN: Trustee Rutzen spoke to the board regarding his work on the trails and pavilion at the Township hall. He informed everyone regarding the status of a wetland determination at the site. He has spoke with a couple of specialists and received a price of \$180 - \$240 to have a wetland specialist walk the site and give an opinion if the site contains wetlands or not. Further than that; if the site is determined to have wetlands a delineation report would not exceed a total of \$600 which includes the cost of the opinion.

M-118-09: **MOTION** by Walker, support by Taylor to approve Huron Ecological, Bill Collins, to offer a wetland opinion on the Township grounds site not to exceed a cost of \$240.00. A vote was taken. Yes': All (5). **MOTION CARRIED.**

Trustee Rutzen as the board liaison to planning commission spoke of the request by planning commission for the board to enter in negotiations to purchase additional property for the Township Park. Trustee Rutzen further reported on the Planning Commission's work and intent for the Lapeer Township recreation plan.

PUBLIC TIME: Clerk Walker addressed the board regarding the collection at the Township of non-perishable foods and personal needs items, and also on families needing donations for Christmas.

REPORTS: Supervisor Jarvis reported on Construction Code Authority, Trustee Blaine reported on the EMS and the Zoning Board of Appeals meetings. Treasurer Taylor reported on the Lapeer MTA meeting.

CODE OFFICIALS

M-119-09: **MOTION** by Walker, support by Jarvis to appoint Lonnie Hayes and John Sharpe as the Lapeer Township code officials. A vote was taken. Yes': All (5). **MOTION CARRIED.**

ADJOURNMENT: **MOVED** by Blaine, support by Rutzen to adjourn the meeting. The meeting was unanimously adjourned (at 10:20 a.m.).

Dawn M. Walker
Lapeer Township Deputy Clerk