

December 14, 2009

LAPEER TOWNSHIP REGULAR BOARD MEETING

Lapeer Township Offices and Community Building
1500 Morris Road, Lapeer Township, Lapeer County, Michigan

BOARD PRESENT: Clerk Dawn Walker, Supervisor Scott Jarvis, Treasurer Lori Ann Taylor, Trustee William Blaine and Trustee John Rutzen.

OTHERS PRESENT: William Marshall, resident and Chief of Police
Cindy & Charlie Knockeart, Lapeer Metal Stamping, 930 Saginaw Street
Linda Jarvis, resident and County Commissioner, District 4
Alex Lengemann, 5705 Reynolds
Leonard Lumley, resident
Emily Caswell, LA View/County Press

Supervisor Jarvis called the meeting to order at 7:05 p.m.
Everyone stood for the Pledge of Allegiance.
Emily Caswell entered at 7:08 p.m.

General correspondence for review:
Police Statistics for November 2009
Fire Report - November 2009
Attorney bills
EMS special assessment log
Recycling memo
GLTA ridership statistics

AGENDA:

M-120-09: **MOVED** by Rutzen, support by Blaine to approve the agenda with the addition of a fire run appeal by Alex Lengemann. A vote was taken. Yes': All (5). **MOTION CARRIED.**

Chief Marshall arrived at 7:15 p.m.

PUBLIC TIME: Commissioner Jarvis addressed the board on behalf of the County Board of Commissioners.

M-121-09: **MOVED** by Jarvis, support by Blaine to approve the November 9, 2009 regular board minutes, December 3, 2009 special board minutes and the December 3, 2009 closed meeting minutes as written. A vote was taken. Yes': All (5). **MOTION CARRIED.**

Leonard Lumley arrived at 7:22 p.m.

TREASURERS REPORT:

M-122-09:FUND	CLOSING BALANCE November
UNRESTRICTED FUNDS	
LCB&T -General Fund Checking	\$304.68
LCB&T -General Fund Saving	\$36,237.78
CHASE (Investment)	\$155,549.29
MBIA Class Investment Pool	\$163,160.17
MBIA - State Share	\$119,707.11
CERTIFICATES OF DEPOSIT	
LCBT #1 2% Matures 4-2010	\$101,005.25
LCBT #2 2% Matures 6-2010	\$150,756.16
Comerica - Revolving Improvement	\$241,729.71
Comerica - Capital Improvement	\$178,333.16
Comerica - General Fund J-Account	\$53,527.20
<i>General Township Working Totals:</i>	\$1,200,310.51
<i>MM/CD'S/Investment Only</i>	\$690,177.98
RESTRICTED FUNDS	
LCB&T - Disaster Contingency	\$300.37
LCB&T - Liquor Law Enforcement	\$943.58
LCB&T - Cemetery Trust	\$34,400.93
Trust & Agency	\$147.86
Police Community Service – DARE	\$1,658.06
National City/Chase – Tax Collection	\$14,527.60

MOVED by Walker, support by Rutzen to accept the Treasurers report for November. A vote was taken. Yes': All (5). **MOTION CARRIED.**

CLERKS
REPORTS:

Budget Amendments are needed for the current month as follows:

	Increase	Decrease
101-266-801-6 - Attorney, Tax/Assessing	\$1,000.00	
101-890-890 - Contingencies		\$1,000.00

BUDGET
AMENDMENTS
M-123-09:

MOVED by Rutzen, support by Blaine to approve the budget amendments as presented. A vote was taken. Yes': All (5). **MOTION CARRIED.**

Clerk Walker presented the following:

- Vouchers presented from November 16th thru December 15th, including payroll from December 7th for total voucher payments in the amount of \$63,935.31.
- General Fund Balance sheet.
- Profit & Loss Budget report.

Discussion followed.

M-124-09:

MOVED by Blaine, support by Jarvis to approve payment of the vouchers. A roll call vote was taken: Blaine; yes, Jarvis; yes, Taylor; yes, Walker; yes, Rutzen; yes. **MOTION CARRIED.**

2010 OFFICE
CLOSURES

The 2010 office closure schedule was presented and reviewed. Discussion followed.
TABLED.

RELEASE OF
BOND

M-125-09:

Clerk Walker requested that the board release construction inspection bond monies currently being held for the D.J. McQuestion project, SLU #2006-004.

MOVED by Walker, support by Blaine to approve the release of the Construction Inspection bond in the amount of \$10,439.50 to D.J. McQuestion, SLU #2006-004 . A vote was taken. Yes': All (5). **MOTION CARRIED.**

RELEASE OF
SLU DEPOSIT
M-126-09:

Clerk Walker requested that the board release the remaining Special Land Use deposit for Terry Collins, Scooters to Scholars, #2009-004.

MOVED by Walker, support by Rutzen to approve the release the remaining unused deposit in the amount of \$950.00 to Terry Collins, Scooters to Scholars for SLU #2009-004 . A vote was taken. Yes': All (5). **MOTION CARRIED.**

TABULATOR
MAINTENANCE
AGREEMENT

M-127-09:

Clerk Walker requested that the board authorize her to sign the maintenance agreement needed for the tabulators for the 2010 election year.

MOTION by Taylor, support by Blaine to approve Clerk Walker to sign the Maintenance Agreement and authorize payment of the agreement to Election Source at a cost of \$271.00 per tabulator for a total cost of \$542.00. A roll call vote was taken: Jarvis; yes, Rutzen; yes, Walker; yes, Blaine; yes, Taylor; yes. **MOTION CARRIED.**

LAPEER METAL
PROTEST FIRE RUN

M-128-09:

Cindy & Charlie Knockeart of Lapeer Metal Stamping provided the board with an explanation of cause for the three (3) outstanding fire runs and asked for some relief in paying the invoice. Discussion followed.

MOVED by Jarvis, support by Blaine to accept a reduced payment of \$500.00 per run for, the charge for a duty officer response – resident rate for a total amount of \$1,500 total for the three (3) fire runs. A roll call vote was taken: Jarvis; yes, Blaine; yes, Taylor; yes, Rutzen; yes, Walker; yes. **MOTION CARRIED.**

Cindy & Charlie Knockeart departed at 7:49 p.m.

ALEX LENGEMANN
PROTEST FIRE RUN
M-129-09:

Alex Lengemann entered into discussion with the board regarding his fire run invoices. The fire department was at his rental property twice for the same call within a 24 hour period. He felt he should have billed for only one duty officer response and offered an explanation on the incidents.

MOVED by Jarvis, support by Blaine to approve the elimination one of the two duty officer charges, leaving an outstanding balance of \$500.00. A roll call vote was taken: Jarvis; yes, Blaine; yes, Taylor; no, Walker; no, Rutzen; yes. **MOTION CARRIED.**

DOUGHERTY
FIRERUNS

Discussion amongst board members regarding the status of the Dougherty fire runs. The settlement agreed on is now considered delinquent. It was agreed that Treasurer Taylor would draft a letter of the outstanding invoices.

DTE FIRE RUNS

Clerk Walker presented the board with a letter and check received from DTE as a suggested settlement for fire run #2009-009 originally invoiced in the amount of \$2,500.00. Discussion followed. By recommendation of Township Attorney Steve Jarvis the check will not be cashed until Judge Connolly rules on the pending court issue with DTE at the first of the year.

CARPET CLEANING QUOTES
M-130-09:

The board reviewed quotes obtained for cleaning the carpet in the great room.

MOVED by Jarvis, support by Rutzen to accept the proposal received by Steamaster Carpet cleaning and have the Great Room carpet cleaned at a total cost of \$199.00. A vote was taken. Yes: All (5). **MOTION CARRIED.**

EMPLOYEE MANUAL

The Clerk presented the board with proposed changes to the employee manual. Discussion followed. It was determined that additional information needed to be acquired and that Trustee Rutzen and Clerk Walker would work on it together. **TABLED.**

2010 OFFICE CLOSURES
M-131-09:

Discussion resumed regarding the 2010 office closure schedule.

2010 LAPEER TOWNSHIP OFFICE CLOSURES

Christmas Eve	December 24, 2009	Thursday
New Year's Day	December 31, 2009	Thursday
Martin Luther King Jr. Day	January 18, 2010	Monday
Memorial Day	May 31, 2010	Monday
4 th of July Holiday	July 05, 2010	Monday
Labor Day	September 06, 2010	Monday
Columbus Day	October 11, 2010	Monday
Veterans Day	November 11, 2010	Thursday
Thanksgiving Day	November 25, 2010	Thursday
Christmas Day Holiday	December 27, 2010	Monday

MOVED by Walker, support by Taylor to approve the 2010 office closure schedule with corrections as discussed. A roll call vote was taken: Walker; yes, Taylor; yes, Rutzen; yes, Jarvis; yes, Blaine; yes. **MOTION CARRIED.**

BROADBAND RESOLUTION
R-018-09:

The following resolution was offered by Trustee Rutzen and supported by Treasurer Taylor.

**Resolution In support of the Lapeer County Intermediate School District
Cooperative Application for Funding through the American Recovery & Reinvestment Act to
Improve Broadband Distribution in Lapeer County**

WHEREAS, broadband is a vital infrastructure service to businesses and residents in Lapeer County; and

WHEREAS, the Lapeer County Intermediate School District will pursue funding for broadband upgrades in Lapeer County through the American Recovery & Reinvestment Act to better serve the businesses and residents of Lapeer County; and

WHEREAS, Lapeer Township supports the broadband upgrades proposed; and

WHEREAS, Lapeer Township believes that these upgrades provide vital infrastructure to the businesses and residents of our community; and

NOW, THEREFORE, BE IT RESOLVED, that Lapeer Township supports the application of the Lapeer County Intermediate School District for funding through the American Recovery & Reinvestment Act for the broadband upgrades.

A roll call vote was taken:
Ayes: Rutzen, Taylor, Walker, Jarvis, Blaine.
Nays: None.

The Supervisor declared the resolution adopted.

STOVE PURCHASE
M-132-09:

The Clerk oven / range in the great room needs replaced as it does not heat properly. Quotes were provided. Discussion followed.

MOTION by Walker, support by Taylor to authorize the Clerk to purchase a new stove for the great room not to exceed \$500.00. A roll call vote was taken: Walker; yes, Taylor; yes, Rutzen; yes, Blaine; yes, Jarvis; no. **MOTION CARRIED.**

PUBLIC TIME:

None at this time.

REPORTS: Supervisor Jarvis reported on Construction Code Authority, Trustee Blaine reported on the EMS and Trustee Rutzen reported on the Planning Commission. Treasurer Taylor noted tomorrow night's Lapeer MTA meeting.

ADJOURNMENT: ***MOVED*** by Walker, support by Blaine to adjourn the meeting. The meeting was unanimously adjourned (at 8:59 p.m.).

Dawn M. Walker, CMC
Lapeer Township Clerk

Nancy L. Bradford
Lapeer Township Deputy Clerk