

Minutes of Lapeer Township Board  
 Lapeer Township Offices and Community Building  
 1500 Morris Road, Lapeer, Michigan 48446  
 Regular Meeting  
 February 12, 2007  
 7:30 p.m.  
 Dawn Walker, Clerk

Supervisor Jarvis called the meeting to order at 7:28 p.m.

**PRESENT:** Clerk Dawn Walker, Supervisor Scott Jarvis, Treasurer Lori Ann Taylor, Trustees John Rutzen and Howard Stack.

**Also present:**

Nancy Bradford  
 Leonard Lumley, 1031 Pine Tree Lane  
 Susan Younger  
 William Marshall  
 Bill Blaine  
 Ed Koch

**Representing:**

Deputy Clerk  
 Self  
 The County Press  
 Lapeer Township Chief of Police  
 Self/EMS  
 Self

Everyone stood for the Pledge of Allegiance.

CONSENT  
 AGENDA:

The minutes of the January 8, 2007 regular meeting.  
 General correspondence for review:  
 Police Statistics for January 2007  
 Fire Report for January 2007  
 Reports from GLTA, CCA, EMS & TNU  
 Annual Road Commission Meeting  
 H.B. 6456 Update  
 MTA Legislative Report  
 Donation of Property  
 NATaT Washington Report

**MOVED** by Walker, support by Stack to approve the consent agenda. A vote was taken. Yes: All (5). **MOTION CARRIED.**

PUBLIC TIME:

No one available who wished to address the board at public time.

AGENDA:

TREASURERS  
 REPORT:

FUND	CLOSING BALANCE
General Fund Checking	\$660.03
General Fund Saving	\$54,076.47
<b>MONEY MARKETS</b>	
Wolverine Bank	\$1,073.03
<b>CERTIFICATES OF DEPOSIT</b>	
National City 5.25 APY Matures 2/28/07	\$101,123.35
Wolverine Bank 5.2% Matures 2/6/07	\$231,427.95
<b>MERRILL LYNCH</b>	
R.I. CD Matures 5.57% 6-20-07	\$97,000.00
R.I. CD Matures 5.57% 6-20-07	\$97,000.00
<b>COMERICA</b>	
Revolving Improvement	\$131,502.90
Capital Improvement	\$33,642.41
Capital Improvement CD – 5.18% - matures 2/21/2007	\$103,585.21
General Fund J-Account	\$43,394.64
<b>LASALLE BANK</b>	
State Share	\$60,145.66
<b>General Township Working Totals:</b>	<b>\$954,771.40</b>

<b>RESTRICTED FUNDS</b>	
<b>LAPEER COUNTY BANK &amp; TRUST</b>	
Disaster Contingency	\$300.75
Liquor Law Enforcement	\$951.95
Cemetery Trust	\$34,969.22
Trust & Agency	\$69,703.90
<b>NATIONAL CITY BANK</b>	
Tax Collection	\$369,048.90

**MOVED** by Walker, support by Stack to accept the Treasurers report. A vote was taken. Yes': All (5). **MOTION CARRIED.**

COMPUTERIZED  
TAX ROLL  
RESOLUTION

Treasurer Taylor presented the following Resolution for approval.

RESOLUTION  
TOWNSHIP OF LAPEER

AUTHORIZE USE OF A COMPUTERIZED DATA BASE AS THE TAX ROLL

WHEREAS, Act 112 of the Public Acts of 1990, approved by the Governor June 20, 1990 permits assessing officers to prepare a tax roll for use as a collection and accounting tool by the Assessor and Treasurer that is prepared and maintained by a computer system and its software when the system and the procedures that are followed adhere to the requirements of Act 112 of 1990; and

WHEREAS, The Township of Lapeer, working with Lapeer County Treasurer's office, Lapeer County Equalization and local units of government, has developed a county-wide tax administration program which meets the requirements set forth by legislation and the Michigan State Tax Commission.

NOW THEREFORE BE IT RESOLVED that The Township of Lapeer approves the request for authority to use a computerized data base as the tax roll and authorized the Treasurer and Assessor to complete and sign the "Request for Approval of Computerized Tax Roll" form to be forwarded to the Michigan State Tax Commission and State Treasurer.

**MOVED** by Taylor support by Stack to accept the Resolution to authorize use of a computerized database as the tax roll. A roll call vote was taken: Taylor; yes, Stack; yes, Rutzen; yes, Jarvis; yes, Walker; yes. **MOTION CARRIED.**

TREASURER  
CONFERENCE

Treasurer Taylor requested approval from the board to attend the Michigan Municipal Treasurer's Conference, April 29<sup>th</sup> thru May 4<sup>th</sup> at a cost of \$550 plus expenses.

**MOVED** by Stack, support by Jarvis to approve the Treasurer to attend the conference. A vote was taken. Yes': All (5). **MOTION CARRIED.**

A brief report on fund management was given.

CLERKS  
REPORTS

Clerk Walker presented the following:

- Vouchers presented from January 16<sup>th</sup> thru February 15<sup>th</sup>, including payroll from February 5<sup>th</sup> for a total voucher payments in the amount of \$67,063.64.
- Budget report.
- General Fund Balance sheet.
- Profit & Loss Report.

Discussion followed.

**MOVED** by Jarvis, support by Stack to approve payment of the vouchers. A vote was taken. Yes': All (5). **MOTION CARRIED.**

Budget Amendments needed for current month as follows:

	DEBIT	CREDIT
1012018010 – AUDIT/PROFESSIONAL SERVICES	325.00	
1012097410 – OPERATING SUPPLIES/MAPS		325.00

**MOVED** by Rutzen, support by Walker to approve the budget amendments. A vote was taken. A roll call vote was taken: Rutzen; yes, Walker; yes, Stack; yes, Taylor; yes, Jarvis; yes. **MOTION CARRIED.**

LETTERS OF  
CREDIT

A letter of credit recommended by Attorney Gary Howell was reviewed and discussed.

**MOVED** by Rutzen, support by Walker to accept the letter of credit format to be used by the Township for performance bonds and two-year maintenance agreements. A vote was taken: Yes: All (5). **MOTION CARRIED.**

ROADWORK PEPPERMILL RD There was a brief discussion about possible road improvement options for Peppermill Road west of Morris road.

RENTAL INSPECTIONS The board discussed a letter received from Construction Code Authority regarding rental inspections. Discussion also followed regarding Fire Code Inspections required by Township ordinance and completed by CCA. Clerk Walker has verbally asked that CCA to supply copies to our Fire Chief as this directly relates to their job in protecting lives and property within the Township. To this date Chief Kludge has not received any reports or communication from CCA on fire code inspections within Lapeer Township. Trustee Rutzen would like to see a copy of the Fire Code Inspections sent to the Township. Supervisor Jarvis will mention this and the next CCA meeting.

REPAIR QUOTES FRONT FOYER Clerk Walker requested quotes to repair the front foyer doors, one quote was received from Yale Glass of Almont.

**MOVED** by Stack support by Rutzen to accept the quote provided by Yale Glass at a cost of \$588.60. A roll call vote was taken: Stack; yes, Rutzen; yes, Walker; yes, Jarvis; yes, Taylor; yes. **MOTION CARRIED.**

NEW CARPET RUNNERS The clerk requested approval to purchase new carpet runners for the front foyer entry door area and runners for in front of the counter at the Treasures window and the front counter.

**MOVED** by Stack, support by Rutzen to approve the purchase of new carpet runners, not to exceed \$350.00. **MOTION CARRIED.**

LAND TRANSFER POLICY The following Land Transfer Policy recommended by Attorney Gary Howell was reviewed.

#### TOWNSHIP OF LAPEER

#### ANNEXATION/LAND TRANSFER NEGOTIATION POLICY

#### APPLICATION COSTS

WHEREAS, the Township of Lapeer was the first township in the State of Michigan to complete a land transfer under Public Act 425 of 1984 when it executed a land transfer contract with the City of Lapeer on March 29<sup>th</sup>, 1985; and

WHEREAS, Lapeer Township has had occasion to negotiate other potential Act 425 transfers and other annexations during the intervening years; and

WHEREAS, the Township is willing to give reasonable consideration to Act 425 transfer or annexation requests, but is concerned that township taxpayers not be burdened with costs, which should rightly be paid by the benefiting developers;

THEREFORE, BE IT RESOLVED that the Lapeer Township Board hereby adopts a policy that any property owner requesting land transfer or annexation negotiations be required to deposit with the Township Treasurer a minimum sum of Seven Hundred Fifty (\$750.00) Dollars, for the purpose of partially defraying engineering, planning, and legal costs associated with land transfer or annexation negotiations.

BE IT FURTHER RESOLVED that in the event that the total cost of land transfer or annexation negotiations is less than the deposited amount, the unused moneys shall be refunded to the property owner. In the event that land transfer or annexation negotiation costs exceed the deposit amount, the property owner will be required to deposit additional moneys to cover actual negotiation expenses.

BE IT FURTHER RESOLVED that payment of said deposit in no way guarantees any particular outcome for land transfer or annexation negotiations. The Township of Lapeer will negotiate land transfer or annexation issues based on the best interests of the residents and taxpayers of Lapeer Township while taking into consideration the overall benefits to the larger community.

**MOVED** by Rutzen, support by Stack to accept the Land Transfer Policy and to repeal the former policy adopted April 12<sup>th</sup>, 2004. A roll call vote was taken: Rutzen; yes, Stack; yes, Taylor; yes, Walker; yes, Jarvis; yes. **MOTION CARRIED.**

PLANNING  
CONFERENCE

The board discussed participation in the upcoming meeting on March 10<sup>th</sup>.

***MOVED*** by Stack, support by Rutzen to allow members from the Lapeer Township Planning Commission, Zoning Board, and Township Board interested in attending the conference to do so at a cost of \$25.00 each. ***MOTION CARRIED.***

OLD BUSINESS: Donated property - Tabled from January's meeting.

***MOVED*** by Stack, support by Jarvis to allow Attorney Gary Howell's office to oversee the donated property project, parcel # 44-012-010-017-00 with all expenses being paid by the receiving parties. ***MOTION CARRIED.***

REPORTS

Report given by Leonard Lumley on the Lapeer District Library, Bill Blaine on EMS Committee and John Rutzen on Planning Commission.

ADJOURNMENT

***MOVED*** by Jarvis, support by Rutzen to adjourn the meeting. The meeting was unanimously adjourned (at 8:28 p.m.).

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Dawn M. Walker, Clerk

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Nancy L. Bradford