

Minutes of Lapeer Township Board
Lapeer Township Offices and Community Building
1500 Morris Road, Lapeer, Michigan 48446
Regular Meeting
October 10, 2006
7:30 P.M.
Dawn Walker, Clerk

Supervisor Jarvis called the meeting to order at 7:32 p.m.

PRESENT: Clerk Dawn Walker, Supervisor Scott Jarvis, Treasurer Lori Ann Taylor, Trustees John Rutzen and Howard Stack.

Also present:

Nancy Bradford
Leonard Lumley, 1031 Pine Tree Lane
Tom Nass, 2035 Lapeer Rd.
Brian Ervin, 3350 Hadley Rd.
Barbara Ervin, 3350 Hadley Rd.
Howard Shepherd, 565 Randall Dr.
Carol Eisenhardt, 2645 Lake George Rd.

Representing:

Deputy Clerk
Self
Self/Lapeer Township Sexton
Self
Self
Resident/Self
Self

Everyone stood for the Pledge of Allegiance.

CONSENT AGENDA:

-Agenda

-The minutes of the September 11, 2006 regular meeting.

-General correspondence for review:

Police Statistics for September 2006

Fire Report for September 2006

Letter to/from Terry Kluge regarding incident #'s 06-153 & 06-164

Uniform accounting procedures manual

Lakes, Lawn & Landscaping yearly invoice

Township Law Newsletter (FYI)

Discussion transpired regarding the general correspondence presented for review.

MOVED by Jarvis, support by Stack to approve the consent agenda. A vote was taken. Yes': All (5). **MOTION CARRIED.**

PUBLIC TIME:

Lapeer Township Reserve Police Officers, Dennis Atwell and Larry Payne, were presented with awards for time donated to assist the Lapeer Township Police department for the 2005-2006 year.

Brian Ervin, Howard Shepherd and Carol Eisenhardt all introduced themselves as candidates on the November general election ballot.

Lapeer Township Library board representative, Leonard Lumley asked for support for the library millage appearing on the November 7th, general election ballot.

AGENDA:

1. Treasurers Report:

FUND	OPENING BALANCE	RECEIPTS	DISBURSEMENTS	CLOSING BALANCE
UNRESTRICTED FUNDS				
General Fund Checking	\$500.00	\$139,713.62	\$124,115.41	\$16,098.21
General Fund Saving	\$18,945.01	\$55,426.18	\$50,000.00	\$24,371.19
MONEY MARKETS				
National City	\$88,882.29	\$248.08	\$0	\$89,130.37
Wolverine Bank	\$104,467.24	\$58.82	\$0	\$104,526.06
General Fund J-Account	\$134,302.18	\$127,350.70	\$239,713.62	\$21,939.26
J-Fund CD Matures 9-2006	\$125,000.00	\$3,150.00	\$128,150.00	Closed \$0.00
Revolving Improvement	\$78,399.48	\$111,860.54	\$73,844.32	\$116,415.70
Revolving Improvement CD – matures 12-2006	\$358,183.68	\$3,393.98	\$111,577.66	\$250,000.00
Capital Improvement	\$33,096.83	\$133.51	\$0.00	\$33,230.34
Capital Improvement CD – matures 2-2007	\$101,753.64	\$964.17	\$0	\$102,717.81
State Share	\$658.51	\$62,263.50	\$0	\$62,922.01
General Township Working Totals:	\$955,306.57	\$604,315.02	\$727,401.01	\$832,220.58
RESTRICTED FUNDS				
Disaster Contingency	\$300.38	No Activity	\$0	\$300.38
Liquor Law Enforcement	\$950.77	No Activity	\$0	\$950.77
Cemetery Trust	\$34,415.47	No Activity	\$0	\$34,415.47
Trust & Agency	\$89,196.90	No Activity	\$0	\$89,196.90
Tax Collection	\$81,625.85	\$1,108,761.37	\$1,172,087.30	\$18,299.92

MOVED by Rutzen, support by Stack to accept the Treasurers report. A vote was taken. Yes: All (5). **MOTION CARRIED.**

2. Clerk reports and Voucher payments:

Clerk Walker presented the following:

- Vouchers & Check detail from September 16th thru October 15th, and October 2nd payroll for a total amount of \$63,314.44.
- Monthly savings deposits for July.
- General Fund Balance sheet.
- Profit & Loss Report

MOVED by Rutzen, support by Taylor to approve payment of the vouchers as corrected. A vote was taken. Yes: All (5). **MOTION CARRIED.**

Budget Amendments needed for current month as follows:

	Debit	Credit
New Account for General Fund – 101		
101410900.0 – Zoning Board of Appeals		
Publishing Newspaper		
Budget Amendments		
4109000 – ZBA, Newspaper Publishing	\$250.00	
890890 – Contingency		\$250.00

MOVED by Taylor, support by Stack to approve the budget amendments. A vote was taken. Yes: All (5). **MOTION CARRIED.**

3. Clerks Statement:

Clerk Walker presented the Clerks Statement for the 2006 Tax Roll.

MADLINE SUBDIVISION LIGHTING DISTRICT

Moved that the Lapeer Township Board resolve to place upon the tax roll of the township the Madeline Subdivision Lighting Special Assessment District with a total charge to the district of \$1,518.00 for the Winter 2006 tax roll to be spread as follows:

- 58 single lot parcels at \$ 19.59 each
- 5 lot and a half combined parcels at \$29.39 each
- 5 double lot combined parcels at \$39.14 each
- 1 double lot combined parcel at \$39.13

FIRE REIMBURSEMENT DISTRICT

Moved that the Lapeer Township Board resolve to place upon the tax roll of the Township the Fire Reimbursement Special Assessment District in the total amount of \$ 8,790.00.

44-012-013-013-00	750.00
44-012-013-020-10	1,995.00
44-012-013-007-10	2,500.00
44-012-029-051-00	1,650.00
44-012-120-023-00	1,895.00
TOTAL:	\$ 8,790.00

TOWNSHIP TAX PENELTY

Moved that the Lapeer Township Board resolve to levy a one-time three percent (3%) Township penalty fee on the 2006 winter taxes that have not been paid on or before February 14, 2006.

DRAIN ASSESSMENTS

Moved that the Lapeer Township Board resolve to levy for the winter 2006 tax year the following Special Drain Assessments as presented by the Lapeer County Drain Commissioner.

Ruby Peters	\$ 500.00
Winn Lake Drain	\$ 38,162.70

MOTION by Rutzen, support by Stack to approve the Clerks Statement as presented. A roll call vote was taken. Rutzen: yes; Stack: yes; Taylor: yes; Jarvis: yes; Walker: yes. Ayes: (5), Nays: none. **MOTION CARRIED.**

4. 2007 Lapeer Township Regular Board Dates:

The 2007 meeting date schedule and annual meeting was discussed. TABLED.

5. 2007 Lapeer Township Office Closures:

2007 office closure schedule was discussed. TABLED.

6. Purchase of Wood Grain Storage Rack:

Clerk Walker asked the board for approval to purchase a rack that would be used as outgoing mail box system for Board, PC, ZBA, Police, etc.

MOTION by Rutzen, support by Stack to purchase the rack from National Business Furniture at a cost of \$248.00. **MOTION CARRIED.**

7. Carpet Cleaning Quotes for Great Room:

Supervisor Jarvis presented (3) quotes for the carpeting cleaning in the Great room.

MOTION by Jarvis, support by Walker to accept the bid from Servpro at a cost of \$375.00. **MOTION CARRIED.**

8. Tree Trimming/Removal quotes at Hunters Creek Cemetery:

Supervisor Jarvis presented (3) quotes for the trimming and or removal of a willow tree at the cemetery. **MOTION** by Rutzen, support by Jarvis to accept the bid from Gary's Tree Service to remove the tree at a cost of \$900.00. **MOTION CARRIED.**

9. Cell Phone for Custodian:

The request for a cell phone by the custodian was discussed. TABLED.

10. Snow Plowing Contract Quote:

The 2006-2007 snowplowing contract from Jostock Snowplowing was presented for approval. Discussion commenced and it was agreed to add "and shovel the walkways" to the contract presented.

Bill Jostock Snowplowing will plow the lot and shovel the walkways every time we get 1" or more of snow for the sum of \$65.00 (Sixty-five dollars) per time.

- Salting is available at extra charge.
- We are fully insured.
- We bill monthly.

To the fullest extent permitted by law, Bill Jostock Snowplowing & Lawn Care agrees to defend, pay on behalf of, and hold harmless the Township of Lapeer, against any and all claims, demands, suits, losses, including all costs connected therewith, for any damage which may be asserted, claimed or recovered against or from the Township of Lapeer, its elected and appointed officials, employees, volunteers or all others working on behalf of the Township of Lapeer by reason of personal injury, including bodily injury and death; and/or property damage, including loss of use thereof, which arises out of the alleged negligence of Bill Jostock Snowplowing & Lawn Care and/or in any way connected or associated with this contract.

MOTION by Stack, support by Jarvis to accept the contract with additions. **MOTION CARRIED.**

11. Revision of Board Policies:

Clerk Walker requested a review and / or revision on the following township board policies.

Expenditures for items prior to board approval.

Payment of vouchers prior to board approval.

Per diem payments made to board members for committee appointments.

Per diem payment policy for seminar attendance by all excepting board members.

Policy prohibiting campaign literature within the building.

RESOLUTION FOR TOWNSHIP EXPENDITURES

MOTION by Rutzen, support by Stack to approve expenditures without board approval up to and including \$100.00 and in an emergency situation to expend up to \$250.00 without prior board approval. A roll call was taken. Rutzen: yes; Stack: yes; Jarvis: yes; Taylor: yes; Walker: yes. Ayes: All (5). **MOTION CARRIED.**

RESOLUTION FOR PAYMENT OF VOUCHERS

WHEREAS, the Lapeer Township Board realizes the need to expend certain monies for the payment of invoices prior to the monthly board meeting to avoid late payment charges and / or penalties; and

WHEREAS, the State of Michigan allows for the payment of such disbursements with the approval of a formal policy according to the "Uniform Accounting Procedures Manual," developed under the authority of Act 2, Public Acts of 1968, as amended, and Act 71, Public Acts of 1919, as amended;

WHEREAS, all advance expenditures will be presented at the monthly board meeting for review by the Township board;

NOW THEREFORE, BE IT RESOLVED, that the Lapeer Township Board adopts the allowance of payments for payroll, payroll taxes and hall deposit refunds and also credit card charge invoices and utility bills that would otherwise be deemed delinquent by vendors without payment being made prior to the monthly board meeting.

The foregoing resolution offered by board member Walker, supported by board member Rutzen.

Upon a roll call vote the following voted;
Aye: Walker, Rutzen, Taylor, Jarvis and Stack.
Nays: None.
Abstain: None.

The supervisor declared the resolution adopted.

PUBLIC TIME: No further public time.

REPORTS:

Reports were given on PC, CCA, ZBA, EMS & GLTA

MOVED by Stack, support by Jarvis to adjourn the meeting at 10:10 p.m.
A vote was taken. All in favor; Ayes: (5); Nays: None. ***Meeting adjourned.***

Dawn M. Walker, Clerk

Nancy L. Bradford, Deputy Clerk