

Minutes of Lapeer Township Board  
 Lapeer Township Offices and Community Building  
 1500 Morris Road, Lapeer, Michigan 48446  
 Regular Meeting  
 November 13, 2006  
 8:30 A.M.  
 Dawn Walker, Clerk

Supervisor Jarvis called the meeting to order at 8:35 p.m.

**PRESENT:** Clerk Dawn Walker, Supervisor Scott Jarvis, Treasurer Lori Ann Taylor, Trustees John Rutzen and Howard Stack.

**Also present:**

Leonard Lumley, 1031 Pine Tree Lane  
 Lenny Schneider

Niklaus Schillack, 3317 Whisper Ridge Dr.  
 Clark Kent, 951 S. Main Street, Suite 3  
 Susan Young  
 Genevieve Dorr, 1062 Morris Rd.  
 Leo Dorr  
 Linda Jarvis, 2654 E. Newark Rd.  
 Bill Blaine

William Marshall

**Representing:**

Self  
 Self/Lapeer County  
 Commissioner  
 Christ the King Lutheran Church  
 Brown & Kent, P.C.  
 The County Press  
 Self  
 Self  
 Self  
 Lapeer Township EMS  
 representative  
 Lapeer Township Chief of Police

Everyone stood for the Pledge of Allegiance.

CONSENT  
 AGENDA:

Agenda  
 The minutes of the October 10, 2006 regular meeting.  
 General correspondence for review:  
     Police Statistics for October 2006  
     Fire Report for October 2006  
     November 7<sup>th</sup>, 2006 Election results  
     Washington report  
     Accessible voting machine (Automark) information  
 Discussion transpired regarding the general correspondence presented for review.

**MOVED** by Walker, support by Taylor to approve the consent agenda. A vote was taken. Yes: All (5). **MOTION CARRIED.**

PUBLIC TIME:

Lenny Schneider reported from the Lapeer County Board of Commissioners.

AGENDA:

TREASURERS  
 REPORT:

FUND	CLOSING BALANCE
General Fund Checking	\$499.30
General Fund Saving	\$108,655.87
<b>MONEY MARKETS</b>	
National City	CLOSED TO SAVINGS
Wolverine Bank	\$1,062.47
<b>CERTIFICATES OF DEPOSIT</b>	
National City 5.32APY Matures 11/12/06	\$100,000.00
Wolverine Bank 5.15 NEW Matures 12/6/06	\$229,453.09
<b>COMERICA</b>	
Revolving Improvement	\$116,900.60
Revolving Improvement CD -5.18% - matures 12/11/2006	\$250,000.00
Capital Improvement	\$33,368.75
Capital Improvement CD - 5.18% - matures 2/21/2007	\$103,585.21
General Fund J-Account	\$4,223.65

<b>LASALLE BANK</b>	
State Share	\$63,182.98
<b>General Township Working Totals:</b>	<b>\$1,010,931.92</b>
<b>RESTRICTED FUNDS</b>	
<b>LAPEER COUNTY BANK &amp; TRUST</b>	
Disaster Contingency	\$300.38
Liquor Law Enforcement	\$950.77
Cemetery Trust	\$34,560.99
Trust & Agency	\$89,196.90
<b>NATIONAL CITY BANK</b>	
Tax Collection	\$13,311.67

**MOVED** by Walker, support by Rutzen to accept the Treasurers report. A vote was taken. Yes: All (5). **MOTION CARRIED.**

CLERKS  
REPORTS:

Discussion commenced regarding the municipal insurance coverage for the Township of Lapeer. Clerk Walker noted that after several requests we have just received our renewal which was renewable on November 1, 2006. Have also asked for loss reports several times since September so that we can request quotes from other companies on the Township insurance plan to see that we are paying a fair price. Have just received them last week. All board members agreed to pay the invoice from Burnham & Flower Insurance group and review other quotes for Township insurance next month. Trustee Rutzen commented that we should see if raising our deductibles for automobile collision, and property coverage would lower our premiums. Clerk Walker will look into that.

Clerk Walker presented the following:

- Vouchers presented from October 16<sup>th</sup> thru November 15<sup>th</sup>, including payroll from November 6<sup>th</sup> and the insurance payment to Burnham & Flower (in the amount of \$18,066) for a total voucher amount of \$103,492.70.
- Budget report.
- General Fund Balance sheet.
- Profit & Loss Report

Discussion followed.

**MOVED** by Rutzen, support by Taylor to approve payment of the vouchers. A vote was taken. Yes: All (5). **MOTION CARRIED.**

Budget Amendments needed for current month as follows:

	DEBIT	CREDIT
1013017040 – POLICE WAGES	761.00	
101841718 – TOWNSHIP PENSION CONTROL	192.00	
1018007150 – TOWNSHIP SOCIAL SECURITY	48.00	
1018007151 – TOWNSHIP MEDICARE	12.00	
101677410 – REIMBURSEMENT, POLICE		1,013.00
TO ACCOUNT FOR MONEY RECEIVED FOR EXTRA POLICE PATROL THROUGHOUT THE M-24 CONSTRUCTION ZONE		\$250.00
LIQUOR LAW FUND – 212		
212966969 – CONTRIBUTION TO GENERAL FUND	500.00	
GENERAL FUND – 101		
101676246 – RECEIVED FROM REVOLVING IMPROVEMENT FUND		3,000.00
101676258 – RECEIVED FROM DISASTER CONTINGENCY FUND (258)		1.50
CEMETERY FUND – 711		
71167966 – TRANSFER TO GENERAL FUND (101)	50.00	

**MOVED** by Rutzen, support by Stack to approve the budget amendments. A vote was taken. Yes: All (5). **MOTION CARRIED.**

CHRIST THE  
KING CHURCH

Patti Koy and Pastor Niklaus Schillack representing Christ the King Lutheran Church appeared before the board to request a waiver of the application fee for a temporary sign review at their new location on the west side of M-24, north of Newark road. Discussion followed, it was noted that the sign review would have to be submitted through the normal planning commission process.

**MOVED** by Jarvis, support by Stack to approve the waiver of the fee for a temporary sign review to go before the Lapeer Township planning commission. A vote was taken. Yes: All (5). **MOTION CARRIED.**

AUDIT REPORT Certified Public Accountant, Clark Kent presented the 2005-2006 audit report to the board.

PENSION PRESENTATION Michael Korson of Citibank, Primerica gave a short pension presentation to the board.

RECYCLING Deerfield Disposal Services presented a letter to the township supervisor regarding recycling participation in the county and Lapeer Township's proposed fee for the 2007 calendar year.

**MOVED** by Stack, support by Walker for approval of Lapeer Township participation in Deerfield Disposal Services 2007 Lapeer County recycling program in the amount of \$1,620.00 to be paid in quarterly installments. A vote was taken. Yes: All (5). **MOTION CARRIED.**

SUTTON RD. X-CULVERT A quote was received by the Lapeer County road commission for replacement of the x-culvert on Sutton Rd. between Wilder and Metamora roads. Discussion followed that the quote was higher than usual and wasn't broken down as to the expense detail. Will follow up with road commission. TABLED.

CEMETERY LOTS A request was received from a resident to make payments on cemetery lots. Discussion followed and it was agreed not to start allowing payment plans for cemetery lots.

EASEL PURCHASE The purchase of an easel was discussed for using during meetings to hold up site plans and displays. The easel chosen is also a white board and would serve dual purposes.

**MOVED** by Rutzen, support by Stack to purchase the DR650 easel from B & H Photo & Video at a cost of \$155.95 plus shipping. A vote was taken. Yes: All (5). **MOTION CARRIED.**

DTE The Township received a response from DTE Energy regarding fire run invoice 2006-25. Discussion took place and it was decided to contact attorney Gary Howell.

FRONT DOOR The supervisor presented two quotes for repairs to the front lobby doors.

**MOVED** by Rutzen, support by Stack to pay for repairs to the front doors by Marx Locksmith Service at a total cost of \$60.00 plus parts if needed. A vote was taken. Yes: All (5). **MOTION CARRIED.**

ZBA FEES Clerk Walker prepared and presented a spreadsheet on costs versus fees charged for zoning board of appeals cases. Discussion followed. Board needs a spreadsheet compiled for the annual meeting that will disperse fees according to how many cases are being heard.

**MOTION** by Walker, support by Jarvis to increase the fee for a regular ZBA meeting for a single applicant to \$450.00. A roll call vote was taken: Walker; yes, Jarvis; yes, Rutzen; no, Taylor; no, Stack; yes. **MOTION CARRIED.**

RECREATIONAL MASTER PLAN Lapeer Township Recreation Master Plan Proposal was received from Community Planning & Management, P.C. Lengthily discussion followed by the board. In order to receive any grant monies that may be available a recreation plan must be in place.

**MOTION** by Rutzen to contract with Community Planning & Management to move forward with the establishment of a recreation master plan at a maximum cost to the Township of \$6,000.00. Support by Walker. A roll call vote was taken: Rutzen; yes, Walker; yes, Taylor; no, Stack; no, Jarvis; yes. **MOTION CARRIED.**

AMENDMENT MASTER PLAN A proposal was received from Community Planning & Management to amend the Lapeer Township Master Plan. This is proposed as an approximate two year project. Discussion followed.

**MOTION** by Rutzen to contract with Community Planning & Management to work on amending the Lapeer Township Master Plan at a cost not to exceed \$19,000.00 to be billed over a two fiscal year period contingent to the 108 annexation agreement being finalized and signed with the City of Lapeer. Support by Walker. A roll call vote was taken: Rutzen; yes, Walker; yes, Jarvis; yes, Stack; yes, Taylor; yes. **MOTION CARRIED.**

2007  
MEETING  
DATES

OFFICIAL NOTICE  
LAPEER TOWNSHIP BOARD  
MEETING DATES FOR 2007

Pursuant to Public Act 267 of 1976, Section 5(1), it has been resolved that the regular meetings of the Lapeer Township Board will be held on the second Monday of each month unless otherwise stated on the printed schedule. Meetings will be held at the Lapeer Township Offices and Community Building, 1500 Morris Road, Lapeer, Michigan and will begin at either 7:30 p.m. or 8:30 a.m. on an every other month schedule as noted below. In those instances when it may be necessary to change the regular schedule, the change will be posted at the Township Offices.

The meeting dates are as follows:

Monday, January 8, 2007 8:30 a.m.  
Monday, February 12, 2007 7:30 p.m.  
Monday, March 12, 2007 8:30 a.m.  
Monday, April 9, 2007 7:30 p.m.  
Monday, May 14, 2007 8:30 a.m.  
Monday, June 11, 2007 7:30 p.m.  
Monday, July 9, 2007 8:30 a.m.  
Monday, August 13, 2007 7:30 p.m.  
Monday, September 10, 2007 8:30 a.m.  
Tuesday, October 9, 2007 7:30 p.m.  
Monday, November 12, 2007 8:30 a.m.  
Monday, December 10, 2007 7:30 p.m.

The Annual Meeting & Budget Appropriations Meeting will be held:  
In conjunction with the regular meeting on June 11, 2007 at 7:30 p.m.

Lapeer Township will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed material being considered at the meetings, to individuals with disabilities who wish to participate; upon five working days notice to the township.

Individuals with disabilities requiring auxiliary aids or services should contact Lapeer Township by writing or calling the Lapeer Township Clerk, 1500 Morris Road, Lapeer, Michigan 48446, (810) 664-3700.

**MOTION** by Jarvis, support by Walker to approve the 2007 board meeting schedule as presented. A vote was taken. Yes: All (5). **MOTION CARRIED.**

2007  
OFFICE  
CLOSURES

LAPEER TOWNSHIP OFFICE CLOSURES FOR 2007

New Years Day	Monday, January 1, 2007
Martin Luther King Jr. Day	Monday, January 15, 2007
Memorial Day	Monday, May 28, 2007
4 <sup>th</sup> of July	Wednesday, July 4, 2007
Labor Day	Monday, September 3, 2007
Columbus Day	Monday, October 8, 2007
Thanksgiving Day	Thursday, November 22, 2007
Christmas Eve	Monday, December 24, 2007
Christmas Day	Tuesday, December 25, 2007
New Years Eve	Monday, December 31, 2007
New Years Day	Tuesday, January 1, 2008

**MOTION** by Jarvis, support by Stack to approve the office closure schedule for 2007. A vote was taken. Yes: All (5). **MOTION CARRIED.**

POLICY ON  
CAMPAIGN  
LITERATURE

The board reviewed established policy from June of 1990 regarding campaign and political literature on township property within the township building.

**MOVED** by Jarvis to revoke the prior policy on campaign literature and allow non-partisan informational literature only prior to election day. Support by Walker. A roll call vote was taken. Jarvis; yes, Walker; yes, Rutzen; yes, Taylor; yes, Stack; yes. **MOTION CARRIED.**

POLICY ON  
BOARD  
COMMITTEE  
APPOINTEES

The board reviewed an established policy dated July 11, 1988 regarding per diem payments made to board members for committee appointments. Discussion followed, the policy from 1988 is outdated. The Lapeer Township Board resolved to adopt the following updated policy:

**MOVED** by Jarvis to update a policy to pay Lapeer Township board members and / or appointed representatives for attendance at meetings not specific to their respective office for the following: the Prison Liaison Committee, Ambulance Service, Construction Code Authority, Utilities Authority and Greater Lapeer Transportation Authority. The payments will be for one meeting per month plus one annual meeting per year, per committee, paid according to the current pay schedule for Lapeer Township. Support by Taylor. A roll call vote was taken. Jarvis; yes, Taylor; yes, Stack; yes, Rutzen; yes, Walker; yes. **MOTION CARRIED.**

PUBLIC TIME

No further public time.

REPORTS Reports were given from Planning Commission, Construction Code Authority, Lapeer Ambulance Authority, Greater Lapeer Transportation Authority and Construction Code Authority.

ADJOURNMENT **MOVED** by Walker, support by Rutzen to adjourn the meeting. The meeting was unanimously adjourned (at 11:08 a.m.).

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Dawn M. Walker, Clerk

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Scott Jarvis, Supervisor