

Minutes of Lapeer Township Board
Lapeer Township Offices and Community Building
1500 Morris Road, Lapeer, Michigan 48446
Regular Meeting
December 11, 2006
7:30 P.M.
Dawn Walker, Clerk

Supervisor Jarvis called the meeting to order at 7:30 p.m.

PRESENT: Clerk Dawn Walker, Supervisor Scott Jarvis, Treasurer Lori Ann Taylor, Trustees John Rutzen and Howard Stack.

Also present:

Leonard Lumley, 1031 Pine Tree Lane
Lenny Schneider

Susan Younger
Bill Blaine

William Marshall
Rosie Cousens
Mark Pytleski, 16060 Pytleski Lane, Allenton
John Stahl

Representing:

Self
Self/Lapeer County
Commissioner
The County Press
Lapeer Township EMS
representative
Lapeer Township Chief of Police
LAVIEW
Pytleski Bros. Bldg., Inc.
State Representative, 82nd
District

Everyone stood for the Pledge of Allegiance.

John Stahl arrived at 7:35 p.m.
Lenny Schneider arrived at 7:40 p.m.

CONSENT
AGENDA:

Agenda
The minutes of the November 13, 2006 regular meeting.
General correspondence for review:
 Police Statistics for November 2006
 Fire Report for November 2006
 Letter regarding H.B. 6456 – Cable Franchising Legislation
Discussion transpired regarding the general correspondence presented for review.

MOVED by Walker, support by Stack to approve the consent agenda with corrections to the minutes of November 13, 2006 and additions to the agenda of MTA Conference, High Speed Internet Tower, and the addition of Merrill Lynch to the investment policy. A vote was taken. Yes': All (5). **MOTION CARRIED.**

PUBLIC TIME: John Stahl reported on cable franchising, H.B. 6456.

AGENDA:

TREASURERS
REPORT:

FUND	CLOSING BALANCE
General Fund Checking	\$498.40
General Fund Saving	\$33,001.15
MONEY MARKETS	
Wolverine Bank	\$1,065.90
CERTIFICATES OF DEPOSIT	
National City 5.25 APY Matures 2/28/07	\$100,690.68
Wolverine Bank 5.15 Matures 12/6/06	\$229,453.09
COMERICA	
Revolving Improvement	\$98,733.23
Revolving Improvement CD –5.18% - matures 12/11/2006	\$250,000.00
Capital Improvement	\$33,503.05
Capital Improvement CD – 5.18% - matures 2/21/2007	\$103,585.21
General Fund J-Account	\$137,798.69
LASALLE BANK	
State Share	\$847.92
General Township Working Totals:	\$989,177.32
RESTRICTED FUNDS	
LAPEER COUNTY BANK & TRUST	
Disaster Contingency	\$300.75
Liquor Law Enforcement	\$951.95
Cemetery Trust	\$34,694.58
Trust & Agency	\$89,196.90
NATIONAL CITY BANK	
Tax Collection	\$5,793.63

MOVED by Stack, support by Rutzen to accept the Treasurers report. A vote was taken. Yes: All (5). **MOTION CARRIED.**

Request by Trustee Rutzen for the treasurer to supply the board with written documentation on FDIC insurance coverage and written documentation from Brown & Kent, the Township auditors regarding the same as a follow-up on the comments received from the June 30th, 2006 audit.

CLERKS
REPORTS:

Clerk Walker reported that ISD Agricultural students would be contacting her to design and complete landscaping at the township hall around the sign and the flagpole.

Clerk Walker presented the following:

- Vouchers presented from November 16th thru December 15th, including payroll from December 4th for a total voucher amount of \$76,762.95.
- Budget report.
- General Fund Balance sheet.
- Profit & Loss Report.
- IRS notification of standard mileage rate increase to 48.5 cents per mile for 2007.

Discussion followed.

MOVED by Jarvis, support by Stack to approve payment of the vouchers. A roll call vote was taken: Jarvis; yes, Stack; yes, Rutzen; yes, Taylor; yes, Walker; yes. **MOTION CARRIED.**

Budget Amendments needed for current month as follows:

	DEBIT	CREDIT
1012189790 – OFFICE EQUIPMENT	219.00	
101890890 – CONTINGENCIES		219.00
ADJUSTMENT FOR ORGANIZER IN FRONT OFFICE		
1014008100 – PC SUBSCRIPTIONS	200.00	
1014008600 – CONFERENCE AND EDUCATION		200.00

MOVED by Rutzen, support by Stack to approve the budget amendments. A roll call vote was taken: Rutzen; yes, Stack; yes, Taylor; yes, Jarvis; yes, Walker; yes. **MOTION CARRIED.**

INTERNATIONAL
FIRE CODE

Clerk Walker is currently working with Attorney Gary Howell on amending and updating the Township ordinances. The Township has been notified by CCA that the current BOCA code is obsolete and we need to adopt the International Fire Code. To finish this process the Township need to have a copy of the International Fire Code available at the Township offices.

MOVED by Rutzen, support by Stack to approve the purchase of the 2006 International Fire Code book at a cost of \$59 + shipping if we can purchase thru the City of Lapeer or at a cost of \$74.00 + shipping otherwise. A roll call vote was taken: Rutzen; yes, Stack; yes, Jarvis; yes, Walker; yes, Taylor; yes. **MOTION CARRIED.**

HUCKLEBERRY
WAY

Mark Pytleski, developer of Huckleberry Way in Lapeer Township appeared to request deferral of the installation of rear and side yard swales until Construction begins on each parcel.

MOVED by Jarvis, support by Stack to defer the construction of rear and side yard swales until individual parcel construction commences. A deed restriction must be approved by the Township Engineer and filed with the Register of Deeds before final approval will be granted. Approved copies must be filed with the Township. A vote was taken. Yes': All (5). **MOTION CARRIED.**

LAPEER
DISTRICT
LIBRARY
AGREEMENT

WHEREAS, Lapeer County, the City of Lapeer, Lapeer Township, Mayfield Township, and Goodland Township ("Participating Municipalities") have established the Lapeer District Library pursuant to the Lapeer District Library Agreement, effective January 1, 2003; and

WHEREAS, by operation of Section 3 of the District Library Establishment Act (MCL 397.173), the district of the Lapeer District Library excludes the portion of the City of Brown City in Lapeer County within the district of the pre-existing Brown City Public Library; and

WHEREAS, the Library of Michigan has confirmed that the Lapeer District Library district excludes the portion of the City of Brown City within Lapeer County as this small area is located within the legal service area of the Brown City Public Library; and

WHEREAS, consistent with Section 3 of the District Library Establishment Act, the Lapeer District Library and the Participating Municipalities wish to amend the Lapeer District Library Agreement to conform the District Library Agreement to the existing boundaries of the Lapeer District Library district recognized by the Library of Michigan since January 1, 2003, by more specifically describing the District boundaries and the exclusion of the portion of the City of Brown City within Lapeer County from the Lapeer District Library district, as required by operation of law.

NOW, THEREFORE, BE IT RESOLVED that the Lapeer Township Board hereby approves the Amendment to the Lapeer District Library Agreement in substantially the form attached hereto, and authorizes and directs the Supervisor and Clerk of the Township to execute the Amendment on behalf of the Township.

MOVED by Walker, support by Rutzen to approve the Amendment to the Lapeer District Library Agreement. A roll call vote was taken: Walker; yes, Rutzen; yes, Taylor; yes, Stack; yes, Jarvis; yes. **MOTION CARRIED.**

PROPERTY
DONATION

Received a telephone call from Jacalyn Simon owner of parcel 44-012-010-017-00, 1706 Imlay City Road. She proposed a donation of the property to the township in exchange for a tax write off. Agreed by the board to get a cost to clean up the debris on the property. TABLED.

2006-003
D.J. MCQUESTION
PERFORMANCE
BOND RELEASE

The Lapeer Township engineer has recommended an amendment to the applicants letter of credit, #06069, for a reduction to \$30,000 for completion of site restoration to the Newark road site.

MOVED by Stack, support by Walker to reduce the performance bond #06069 for Special Land Use, 2006-003 to \$30,000 per the Lapeer Township engineer recommendation. A roll call vote was taken: Stack; yes, Walker; yes, Jarvis; yes, Taylor; yes, Rutzen; yes. **MOTION CARRIED.**

- 2004-02
AVERY
PERFORMANCE
BOND RELEASE
- Final approval has been granted by the Township Engineer on SPR 2004-002, Avery's Auto Repair Shop.
- MOTION** by Rutzen, support by Stack to refund any construction inspection deposit after final invoice is received from Davis Land Surveying & Engineering and to hold the Landscaping bond for one year, until December 6, 2007 as required in the Engineering Standards Ordinance. A roll call vote was taken: Rutzen; yes, Stack; yes, Taylor; yes, Jarvis; yes, Walker; yes. **MOTION CARRIED.**
- 2004-01
DAVID BLACK
PERFORMANCE
BOND RELEASE
- A recommendation to reduce the performance bond held by the Township for Black, Black & Black was received by Cory Mabery of Davis Land Surveying & Engineering to \$3,200.00 + 50% of original bond for maintenance guarantee.
- Moved** by Jarvis, support by Walker to release \$19,493.00 leaving \$22,696.50 for the maintenance guarantee with \$3,203.50 remaining for the performance guarantee. A roll call vote was taken: Jarvis; yes, Walker; yes, Rutzen; yes, Stack; yes, Taylor; yes. **MOTION CARRIED.**
- 2003-02
PREGNANCY
RESOURCE
CENTER
- AEW, Inc. has recommended final approval on Lapeer Pregnancy and Family Care Center which includes release of the Guarantee for Completion of site improvements per ordinance 37, section 105H and ordinance 1, section 503.4.
- MOTION** by Jarvis to release the Guarantee for completion of site improvements per recommendation of James Rabine of AEW, Inc., support by Stack. A roll call vote was taken: Jarvis; yes, Stack; yes, Walker; yes, Rutzen; yes, Taylor; yes. **MOTION CARRIED.**
- PRINTER
WARRANTY
- The Treasurer has requested a warranty extension on the 2430N used in the Treasurers office. Discussion continued if this is on site or mail in warranty.
- Moved** by Rutzen, support by Stack to approve the 2 year all parts and labor or complete replacement if unrepairable at a cost of \$109.99. A roll call vote was taken: Rutzen; yes, Stack; yes, Taylor; yes, Jarvis; yes, Walker; yes. **MOTION CARRIED.**
- ROOF REPAIR
- Supervisor Jarvis requested quotes for repair to be done on the Lapeer Township hall roof. There have been constant periods of leaking through the building. After the roof is repaired there will still have to be drywall work done. Discussion followed.
- MOTION** by Stack, support by Walker to accept the bid from Blue Water Roofing, Inc. at a cost of \$1,000.00. A roll call vote was taken: Stack; yes, Walker; yes, Rutzen; no, Taylor; no, Jarvis; yes. **MOTION CARRIED.**
- PENSION PLAN
- The Lapeer Township Board has reviewed four separate pension plans for employees. Discussion followed on the various alternatives. Supervisor Jarvis has abstained from any decision as one of the plans offered is from a relative.
- MOTION** by Walker to change to Primerica Financial Services for pension administration, support by Stack. A roll call vote was taken: Walker; yes, Stack; yes, Taylor; yes, Rutzen; yes, Jarvis; abstain. **MOTION CARRIED.**

SUTTON RD. A proposal was received from Lapeer County Road Commission for replacement
CULVERT of the culvert on Sutton road between Wilder and Metamora roads.

MOTION by Walker to accept the proposal from the Lapeer County Road Commission for culvert replacement at an estimated cost of \$5,900 less allocation receivable in the amount of \$2,901 for a final cost of approximately \$3,000. Support by Taylor. A roll call vote was taken: Walker; yes, Taylor; yes, Jarvis; yes, Stack; yes, Rutzen; yes. **MOTION CARRIED.**

MTA **MOTION** by Stack, support by Taylor to approve any board members wishing to attend the MTA conference permission to do so. A vote was taken. Yes: All (5). **MOTION CARRIED.**

INTERNET Information is being collected and compiled by Clerk Walker on High Speed Internet within the Township. A packet was received by QIX, Inc.

INVESTMENT POLICY AMENDMENT Treasurer Taylor requested the addition of Merrill Lynch to the Lapeer Township Investment Policy. Discussion followed regarding the company.
Moved by Taylor, support by Jarvis to add Merrill Lynch to the list of acceptable investment companies on the investment policy. A roll call vote was taken. Taylor; yes, Jarvis; yes, Stack; yes, Rutzen; yes, Walker; yes. **MOTION CARRIED.**

INSURANCE Discussion on email from Timothy Roodvoets regarding quotes for Insurance coverage. Decided to have the Lapeer Agency complete a quotation for the Township Insurance coverage.

PUBLIC TIME No further public time.

REPORTS Reports were given from Planning Commission, Construction Code Authority, Lapeer Ambulance Authority, Greater Lapeer Transportation Authority and Construction Code Authority.

ADJOURNMENT **Moved** by Jarvis, support by Walker to adjourn the meeting. The meeting was unanimously adjourned (at 9:59 p.m.).

Dawn M. Walker, Clerk

Scott Jarvis, Supervisor